

AGENDA

Meeting: CORSHAM AREA BOARD
Place: Corsham Town Hall, High Street, Corsham, Wiltshire, SN13 0EZ
Date: Thursday 2 February 2012
Time: 7.00 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Todd (Area Board and Member Support Manager) on 01225 718036 / marie.todd@wiltshire.gov.uk or Dave Roberts (Corsham Community Area Manager), 07979 318504 / dave.roberts@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

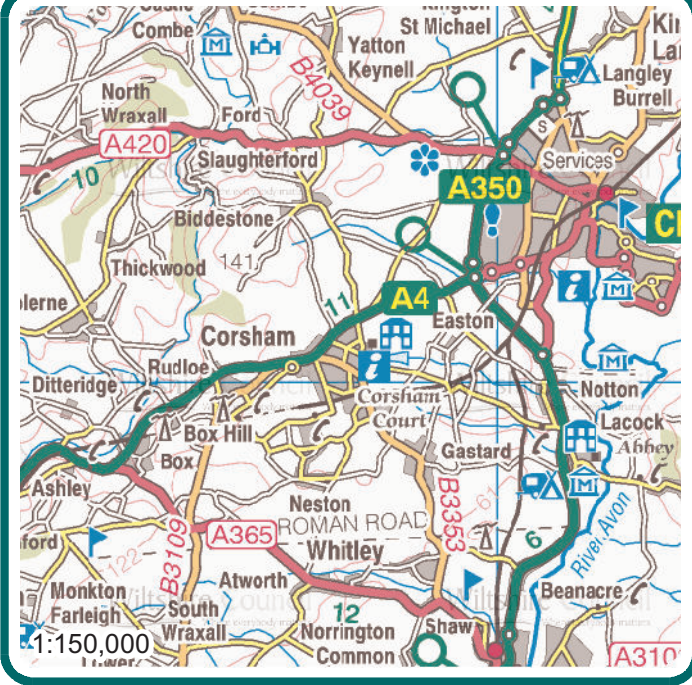
Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Peter Davis (Vice Chairman) – Corsham Town
Sheila Parker – Box & Colerne
Alan Macrae (Chairman) – Corsham Pickwick
Dick Tonge – Corsham Without & Box Hill

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions_(Pages 1 - 2)</p> <p>2. Apologies for Absence</p> <p>3. Minutes (Pages 3 - 12)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 1 December 2011.</p> <p>4. Declarations of Interest</p> <p>To declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (Pages 13 - 18)</p> <p>To receive the following chairman's announcements:</p> <ul style="list-style-type: none"> (a) DVD – Do you have the X Factor? (b) Help to Live at Home Update (c) The Localism Act 2011 	7pm
<p>6. Infusion Dance Project</p> <p>To receive an update from Hannah Guy on the dance project which was funded by the Community Grants Scheme.</p>	7.10pm
<p>7. Partner Updates (Pages 19 - 34)</p> <p>To receive any updates from the following partners:</p> <ul style="list-style-type: none"> (a) Wiltshire Police (b) Wiltshire Fire and Rescue Service (c) NHS Wiltshire (d) Town and Parish Council Nominated Representatives (e) Corsham Community Area Network (CCAN) (f) Chamber of Commerce (g) Shadow Corsham Community Operations Board (COB) 	7.20pm
<p>8. Update on Copenacre Development</p> <p>Richard Brown, Planning Consultant, will give a brief update on the Copenacre development.</p>	7.35pm
<p>9. Fortnightly Waste Collection Service</p> <p>To find out more about the forthcoming changes to waste collection services.</p> <p><i>Martin Litherland, Head of Waste Collection, will present this item.</i></p>	7.50pm

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| <p>10. 2012 - A Year of Celebration (<i>Pages 35 - 46</i>)</p> <p>(a) To find out how the Area Board can support communities in organising local events to celebrate the Queen's Diamond Jubilee and the Olympics.</p> <p style="padding-left: 40px;"><i>Graeme Morrison, Marketing Officer, will present this item.</i></p> <p>(b) To consider whether to earmark up to £5k from the community grants budget for the financial year 2012/13 towards assisting parishes and groups to stage events to celebrate the Queen's Diamond Jubilee and/or the 2012 London Olympics.</p> <p>(c) To consider the arrangements for the Diamond Jubilee event to be held in Salisbury in May.</p> | <p>8.10pm</p> |
| <p>11. Community Area Grants (<i>Pages 47 - 52</i>)</p> <p>The Wiltshire Councillors will consider the following applications to the Community Area Grants Scheme:</p> <p>(a) Corsham Food Bank - £961 – to purchase custom made collection bins and an advertising board.</p> <p>(b) Duke of Edinburgh Award Scheme - £984 – to purchase eight expedition packs</p> <p>(c) Revolution Arts - £1,500 – to develop a musical in the Corsham community area</p> | <p>8.40pm</p> |
| <p>12. Visiting Cabinet Member</p> <p>Councillor Keith Humphries, Cabinet Member for Public Health and Protection Services, will talk briefly about his portfolio and answer any questions.</p> | <p>8.50pm</p> |
| <p>13. Future Meeting Dates and Forward Work Plan (<i>Pages 53 - 54</i>)</p> <p>To note that future meetings will take place on:</p> <p>Thursday 22 March 2012 – Corsham Town Hall – 7pm
 Thursday 24 May 2012 – Colerne Village Hall – 7pm
 Thursday 26 July 2012 – Lacock Village Hall – 7pm
 Thursday 20 September 2012 – Corsham Town Hall – 7pm
 Thursday 22 November 2012 – Corsham Community Centre – 7pm
 Thursday 24 January 2013 – Corsham Town Hall – 7pm
 Thursday 21 March 2013 – Box Pavilion – 7pm</p> <p>A forward work plan for the area board is attached for information.</p> | <p>9pm</p> |



Corsham Town Hall
 High Street
 Corsham
 SN13 0EZ

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: CORSHAM AREA BOARD
Place: The Pavilion, Valens Terrace, Box, Wiltshire, SN13 8NT
Date: 1 December 2011
Start Time: 7pm
Finish Time: 9.05pm

Please direct any enquiries on these minutes to:

Marie Todd (Area Board and Member Support Manager) on 01225 718036 or marie.todd@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan Macrae (Chairman), Cllr Peter Davis (Vice Chairman), Cllr Sheila Parker and Cllr Dick Tonge

Wiltshire Council Officers

Dave Roberts – Community Area Manager
Marie Todd – Area Board and Member Support Manager
Sian Walker – Service Director
James Fortune – Lead Commissioner

Town and Parish Councillors

Corsham Town Council – Peter Anstey, Elaine Marston, Rod Taylor and David Martin (Clerk)

Box Parish Council – Margaret Carey and David Murray

Colerne Parish Council – Tom Hall and Mary Harvey

Partners

Wiltshire Police – Inspector Martin Schorah

Wiltshire Police Authority - Gill Stafford

Wiltshire Fire and Rescue Service – Mike Franklin and A Bholah

Corsham Community Area Network (CCAN) – Paul Kefford, Sally Fletcher and Christine Reid

Community Operations Board – Allan Bosley and Anna Mackie

Wiltshire Involvement Network - Ann Keat

Total in attendance: 58

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Councillors to those present. He explained that this meeting would focus on the theme of young people.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Pauline Lyons – Box Parish Council Elaine Savage – Box Parish Council Barbara Gray – Events and Sponsorship Manager</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> To confirm and sign the minutes of the meeting held on 20 October 2011 as a correct record.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Peter Davis declared a prejudicial interest in agenda item number 8 (capital asset transfer) as he was a member of Corsham Town Council. Councillor Davis left the meeting when this item was discussed and did not speak or vote on the item.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>(a) <u>Microphone Etiquette</u></p> <p>The Chairman advised people how to use the microphone system effectively.</p> <p>(b) <u>Household Survey – “What matters to you?”</u></p> <p>Wiltshire Council and its partners were carrying out a large random survey of Wiltshire residents in order to understand local people’s priorities and needs. Copies of the survey were made available at the meeting and people can also complete an on line version using the following link www.wiltshire.gov.uk/whatmatterstoyou</p>

	<p>(c) <u>Copenacre Development</u></p> <p>At the last meeting it was mentioned that a public exhibition regarding the Copenacre development would be organised early in the New Year. The Chairman confirmed that the exhibition would take place on Wednesday 18 January 2012 in the Main Hall at Corsham Community Centre between the hours of 3.30pm and 7.30pm.</p> <p>(d) <u>Ian Storey</u></p> <p>The Chairman announced, with great sadness, the death of Ian Storey on the weekend of 19/20 November. Ian was a director of the Corsham Area Development Trust and in that role oversaw the management of the Tourist Information Centre and later the Corsham Area Heritage and Information Centre. He was also, until earlier this year, the President of the Corsham Chamber of Commerce, and more recently took up a role within the Corsham Civic Society. His most recent ventures were the launch of the Corsham Area Marketing Initiative, and the launch of the Martingate Centre website.</p> <p>Ian spent most of his working life in marketing, had a great passion for promoting local enterprise in Corsham, and always had the interests of the community at heart. Ian would be greatly missed by many in the community.</p>
6.	<p><u>Partner Updates</u></p> <p>(a) <u>Wiltshire Police</u></p> <p>Inspector Martin Schorah reported that PC Heather Barham the Chippenham Rural Officer, would be retiring on 31 December. PC Emma Higgins would be Heather's replacement. Two new PCSOs would also be transferring to the area at the beginning of January. There had been very little trouble over Halloween and Bonfire Night and the strategies put in place to prevent anti social behaviour over this period had worked well.</p> <p>The parking situation at St Patrick's School, Corsham was still being monitored and work was ongoing with the school, council and partners to find a solution.</p> <p>Inspector Schorah also reminded people to be careful of their belongings when out shopping in busy places and also to ensure that Christmas shopping was not left on view either in cars or in the home.</p> <p>(b) <u>Fire and Rescue Service</u></p> <p>Mike Franklin reported that there had been four fires in the area during September and October. Most of the fires in the home had started in the</p>

kitchen area. It was important to ensure that chimneys were cleaned on a regular basis.

(c) Colerne Parish Council

The planning application had been submitted for the conversion of the three disused aircraft hangers in Colerne. Funding had now been secured for the CCTV system. The village Christmas lights would be switched on on Tuesday 6 December at 1600 hrs.

(d) Corsham Town Council

The Town Council had now chosen its four corporate priorities which were as follows:

- Asset Management
- Cycle Network
- Springfield Leisure Centre and Community Campus
- Tourist Information Centre

The Town Council was happy to support any proposed Diamond Jubilee events next year. The Christmas lights would be switched on tomorrow evening.

(e) Box Parish Council

The Parish Council had just completed the community plan survey which needed to be analysed and used to produce a new plan. The Parish was looking forward to the Diamond Jubilee celebrations next year. Wiltshire Council was thanked for the road improvements which were currently being carried out in the Parish.

(f) Corsham Community Area Network (CCAN)

The older persons' day held on 20 October 2011 had also provided an opportunity to undertake a consultation exercise. A report of the consultation outcome had been produced and a copy had been given to the Community Operations Board.

The main focus of work for CCAN was currently the Community Operations Board and preparation for the major event in February regarding the community plan.

(g) Community Operations Board (COB)

Allan Bosley, Chairman of the Operations Board, congratulated the members of the Operations Board on the amount of effort and hard work they had put in.

	<p>The COB had some concerns about transport and congestion in the vicinity of the campus. There were likely to be a number of coaches in the area at certain times which could lead to problems. The members wondered whether Section 106 funding could be used to divert traffic from Pickwick Road past the leisure centre to Springfield Road. It was important for the different organisations such as the COB, Wiltshire Council and Transcoco to engage with local people and to work together to find a solution.</p> <p><u>Decision</u> To refer this issue to the Community Area Transport Group (CATG) for consideration.</p>
7.	<p><u>Fire and Rescue Service DVD</u></p> <p>The Area Board viewed a DVD regarding the work of the Wiltshire Fire and Rescue Service. The DVD highlighted the many difficult situations that the service faced on a daily basis.</p> <p>A number of those present praised the “Safe Drive/Stay Alive campaign which targeted young people with the aim of improving road safety. The film that was shown at schools and other events was hard hitting and effective. The Salamander project was also commended for its excellent work with young people.</p>
8.	<p><u>Community Asset Transfers</u></p> <p>The Area Board considered a report by the Community Area Manager regarding an application for the transfer of five areas of land to be transferred to Corsham Town Council in accordance with Wiltshire Council’s community asset transfer policy.</p> <p>A query was raised as to whether the Rudloe Community Centre tenants were aware of the proposed transfer.</p> <p><u>Decision</u></p> <p>(1) To approve the transfer of the following parcels of land to Corsham Town Council in accordance with Wiltshire Council’s community asset transfer policy:</p> <ul style="list-style-type: none"> • Priory Cross Allotments • The Ridge Allotments • Dicketts Road Play Areas • Westwells Road, Neston <p>(2) To approve the transfer of the Rudloe Play Area to Corsham Town</p>

	<p>Council in accordance with Wiltshire Council's community asset transfer policy subject to the agreement of Wiltshire Council officers who are considering the future of the Rudloe Community Centre.</p> <p>ACTION: Dave Roberts, Community Area Manager</p> <p>NOTE: Councillor Peter Davis declared a prejudicial interest in this item as a member of Corsham Town Council. Councillor Davis left the meeting for this item and did not speak or vote.</p>
9.	<p><u>Recommendations from the Community Area Transport Group (CATG)</u></p> <p>The Area Board considered the recommendations from the Community Area Transport Group (CATG) regarding proposed highways projects. The Corsham CATG had been allocated £11,759 for the 2011/12 financial year.</p> <p><u>Decision</u></p> <p>(1) To continue work on the proposed traffic calming project at South Place, Corsham.</p> <p>(2) To agree to offer 50% funding for one set of dropped kerbs to each Town and Parish Council within the Corsham community area.</p> <p>(3) To note that St Patrick's School, Lacock Road, Corsham would be dealt with under the school travel plan.</p>
10.	<p><u>Services for Young People</u></p> <p>James Fortune, Lead Commissioner, gave a short presentation regarding the future of services for young people and the outcome of the recent consultation regarding the 11 to 19 strategy.</p> <p>The 11 to 19 Strategy had now been approved by the Cabinet and included the following seven broad priorities:</p> <ul style="list-style-type: none"> • Employment and training • Educational attainment • Housing • Transport • Involving young people • Volunteering • Improving integrated youth services <p>The Cabinet had also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:</p> <ul style="list-style-type: none"> • Open access youth work

	<ul style="list-style-type: none"> • Higher level targeted youth work support • Better co-ordination of positive activities for young people • Stronger partnerships • Increased use of volunteers <p>An implementation group which includes councillor representatives had been established.</p> <p>Youth Advisory Groups would also be set up in each local area and linked to Area Boards. The groups would play a key role in improving the co-ordination of positive activities for young people in local areas.</p>
11.	<p><u>Community Area Grant</u></p> <p>The Area Board considered a request for community grant funding from the Colerne Colts Children’s Football Team for girls and boys. One of the group organisers outlined the aims of the project and informed the Board that £3,900 worth of funding had already been secured.</p> <p><u>Decision</u> To grant £5,000 to the Colerne Colts Children’s Football Team to enable the group to offer girls and boys aged 7-10 the opportunity to play grass roots football. The grant to be conditional upon the balance of the funding being in place.</p> <p><i><u>Reason</u></i> <i>The project links to the Corsham Community Plan as it provides activities for young people. The application is from a newly formed not for profit organisation and has the full support of Colerne Parish Council. The project will offer a chance for children to get involved in grass roots sport.</i></p> <p>ACTION: Dave Roberts, Community Area Manager</p>
12.	<p><u>Funding for Youth Projects</u></p> <p>(a) <u>Infusion Dance Group</u></p> <p>Hannah Guy from the Infusion Dance Group was, unfortunately unable to attend the meeting to provide an update on the work of the group. However, she provided an update report which was circulated at the meeting.</p> <p>(b) <u>Allocation of Youth Funding</u></p> <p>The Area Board held a “Dragons’ Den” type event to enable local groups to bid for a share of the £4,377 funding allocated for youth projects. The following six groups gave a short presentation on their proposed projects:</p>

- Army Welfare Service – Purchase of equipment for use at kidzone clubs for the 5-7 age range
- Corsham Primary School – Provision of a breakfast club at the Broadwood site.
- Flava Café, Neston – Purchase of a second hand Wii games console along with games and ancilliary equipment and some conventional board games for use at the youth café.
- Wiltshire Global Education Centre – Funding to run a competition/event called “Talking about places far away”.
- Scouts – Purchase of a new mess tent and electricity generating panel.
- SPLITZ – Project costs of SPLITZKidz, to provide one to one support with the same youth worker for up to one year.

Having listened to the presentations and asked questions the Area Board then considered the merits of each application. Voting handsets were used to gauge the views of all those present at the meeting.

When asked whether the Area Board should support each of the projects the voting was as follows:

- Army Welfare Service – 70% - yes, 30% - no
- Corsham Primary School – 72% - yes, 28% - no
- Flava Café – 86% - yes, 14% - no
- Wiltshire Global Education Centre – 70% -yes, 30% - no
- Scouts – 95% - yes, 5% - no
- SPLITZ – 80% - yes, 20% - no

Those present were then asked to choose their top three projects and the voting was as follows:

25% - Scouts
 24% - SPLITZ
 18% Flava Café
 14% - Army Welfare Service
 13% - Corsham Primary School
 6% - Wiltshire Global Education Centre

The Chairman thanked all the groups for taking part in this event and asked them to come back to the Area Board to give an update on their projects.

Decision

To agree to fund all the projects that have applied for funding using the £4,377 allocated for youth funding and using £9,518 from the community area grants fund as follows:

	<ul style="list-style-type: none"> • Army Welfare - £4,000 • Corsham Primary School - £1,000 • Flava Café, Neston - £700 • Wiltshire Global Education Centre - £4,205 • Scouts - £1,490 • SPLITZ - £2,500 <p><u>Reason</u> <i>The Area Board considered that all the above projects were of community benefit to young people in the Corsham community area.</i></p> <p>ACTION: Dave Roberts, Community Area Manager</p>
13.	<p><u>Future Meeting Dates and Forward Work Plan</u></p> <p>It was noted that future meetings of the Area Board would take place on the following dates:</p> <p>Thursday 2 February 2012 – Corsham Town Hall – 7pm Thursday 22 March 2012 – Corsham Town Hall – 7pm Thursday 24 May 2012 – Colerne Village Hall – 7pm Thursday 26 July 2012 – Lacock Village Hall – 7pm Thursday 20 September 2012 – Corsham Town Hall – 7pm Thursday 22 November 2012 – Corsham Community Centre – 7pm Thursday 24 January 2013 – Corsham Town Hall – 7pm Thursday 21 March 2013 – Box Pavilion – 7pm</p> <p>The forward work plan for the Area Board was also noted.</p>

Corsham Area Board – 2 February 2012

Chairman's Announcements

DVD – Do you have the X Factor?

Has your town or parish struggled in the past to find councillors? When did you last have an election? Does your organisation need more volunteers?

Today, more than ever, we need good quality councillors and volunteers at all levels, who are ready and willing to engage with the community and make tough decisions.

The Councillor Development Group at Wiltshire Council has produced a DVD aimed at encouraging people to become more involved with democracy in their local area. This could be by standing as a unitary, town or parish councillor, campaigning on local issues, volunteering or attending meetings.

The DVD has been shown before the start of this meeting and a copy is available for all town and parish councils to take away. We hope that you will be able to use it to encourage people to take a more active part in local democracy in your area. Of course if anyone else could make use of a copy then please take one with you.

If you have any questions about the DVD or would like advice on how it can be used in your area then please contact Lynda Williams or Marie Todd.

Marie Todd
Area Board and Member
Support Manager
Wiltshire Council
01225 718036
Marie.todd@wiltshire.gov.uk

Lynda Williams
Workforce Development
Business Manager
Wiltshire Council
01225 713079
Lynda.williams@wiltshire.gov.uk

The DVD has also been uploaded to Youtube and can be watched via the following link:

http://www.youtube.com/watch?v=8Y_CvgVAgvY

Corsham Area Board – 2 February 2012

Chairman's Announcement

Help to Live at Home - update

The council is continuing to work with the NHS, selected providers and residents of Wiltshire to implement the 'Help to live at Home' service. This service will, upon full implementation improve the experiences of people and their carers who require support, whilst ensuring that the changes are sustainable in the future.

The main priority at this stage is managing the movement of customers from existing providers to the new Help to Live at Home providers: Enara Complete Care, Ridgeway Care (now re-named Aster Living), Somerset Care at Home and Leonard Cheshire Disability. This is being managed on an individual basis to ensure that customer requirements are taken into account. It is important that these changes are undertaken with as little disruption as possible to the customer concerned.

Testing out the New Model:

The Help to Live at Home service is a new way of working for the Council and is unique in the country we believe. What is different is that providers will only be paid if they deliver the service that customers, the Council and NHS want. This will be introduced later in the year however, before introducing this new way of working we want to test it out which we plan to do so in February in West Wiltshire working with Somerset Care. Whilst we are testing out this new payment system we are also going to test out the new response service as well as the new equipment service so we can be sure that it all works as we intended.

Practical Help and Support at Home:

In November a new contract for community equipment and practical help in the home was awarded to Medequip Assistive Technology Limited, a national organisation with offices in Calne. In addition to bathing aids, grab rails and ramps, Medequip will also be providing telecare equipment, continence products and pressure care. In the future Medequip will also be opening new retail outlets and will be employing specialist advisors, able to help people to find the right equipment for them. Medequip are also planning to operate a mobile equipment "bus" able to go all over the county so that people in rural areas will be able to see what equipment is available to help them.

Response service

A key part of the Help to Live at Home approach is to offer telecare to customers with a call centre and personal response service able to visit people at home if necessary.. This service will be available county-wide and will operate 24 hours a day and 365 days a year. There will be an opportunity for people to purchase the service privately if they are not eligible for a service from the Council. The response service will be provided by Wiltshire Medical Services (WMS) in partnership with the NHS, which is based in Chippenham. When the customer presses their alarm or a telecare sensor in their home indicates that there may be a problem, an alarm is

received by the call monitoring centre at WMS who assess the most appropriate response to resolve the situation.

Issues and Concerns:

In making these changes the Council wants to hear from people who are receiving these services about their experiences. We believe that the changes that are being implemented will provide excellent services to the whole population of Wiltshire but recognise that it will take time for services to settle down. Should you have any concerns about services you or someone you know is receiving please contact: 01225 712553 anytime between 9am and 4pm Monday to Friday.

Corsham Area Board – 2 February 2012

Chairman's Announcement

The Localism Act 2011

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, most of these are not yet in force.**

The Act contains a number of *enabling provisions*. These give the Secretary of State power to introduce regulations and guidance that will make the measures 'live.' We anticipate that the key areas will come into force from April 2012 onwards.

The government has published a [Plain English Guide to the Localism Act](#) which summarises the main measures under four headings:

- new freedoms and flexibilities for local government
- new rights and powers for communities and individuals
- reform to make the planning system more democratic and more effective
- reform to ensure that decisions about housing are taken locally

We will provide a more detailed briefing on the implications for Wiltshire early in 2012. Although the Act is 497 pages long, the implications of some of the key measures will not be clear until the Secretary of State has introduced regulations and guidance. We will keep you updated on major developments.

A recent publication '[Localism in Action](#)' highlights emerging innovative practice in the South West which may become more commonplace with the implementation of the Act.

New freedoms and flexibilities for local government

- The 'general power of competence' gives local authorities more freedom to do things and this is welcomed. There are some restrictions on how the power can be used and limits on when it can be used to generate income. The Secretary of State can impose further restrictions so the extent of the power will become clearer over time.
- Ministers can order local authorities to pay fines for breaches of EU law in cases where they are deemed responsible for the failure to comply with EU law.
- The current standards framework and the national regulatory body, Standards for England, will be replaced with new local arrangements that will have implications for all councils. The council's monitoring officer will be writing to all town and parish councils about these changes.
- The Act clarifies the rules on 'predetermination' to reflect case law (so there is no change in practice). The rules of predetermination make sure councillors take part in discussions and make decisions with an open mind.
- Councils will have more freedom to offer business rate discounts, but the cost of discounts must be met locally.
- Other measures include some flexibility on governance arrangements, directly elected mayors, and items relating to London and major cities.

New rights and powers for communities and individuals

- The 'community right to challenge' gives groups, parish councils and employees the right to express an interest in running a local authority service. If the challenge is accepted the challenging organisation can bid as part of a procurement exercise.
- The 'community right to bid' gives community groups a chance to bid for assets listed as having 'community value.' Community groups that express an interest will have a limited amount of time to raise money to bid to buy the asset on the open market.
- If a council proposes to raise council tax by more than a threshold set by the Secretary of State it will have to hold a referendum to get approval from local voters.
- Councils will vote on and publish a statement of their policies on pay, including the pay of senior officers.

Reform to make the planning system more democratic and more effective

- The measures are wide ranging and include the abolition of regional strategies, a duty for public bodies to cooperate in planning matters, neighbourhood planning, the community right to build and a requirement for developers to consult communities before submitting certain planning applications.
- The Act contains some stronger planning enforcement powers, reform of the community infrastructure levy, reform of the way local plans are made. It also gives government ministers power to take decisions on nationally significant infrastructure projects.
- The November newsletter provided a link to a [government leaflet](#) on the proposals for neighbourhood planning.
- Further briefings on the changes to planning will be provided in the New Year and updated as regulations are made and implications become clearer.

Reform to ensure decisions about housing are taken locally

- Social housing allocations reform gives local authorities greater freedom over who qualifies to go on the waiting list. Authorities must still make sure social homes go to the most vulnerable and those in greatest need.
- Social housing tenure reform gives social landlords flexibility to grant fixed term tenancies for people entering social housing (not for current tenants).
- Reform of homelessness legislation allows local authorities to meet their homelessness duty by providing good quality private rented homes.
- Reform of council housing finance changes the way social housing is funded, which gives more local control.
- The National Home Swap scheme enables people who would like to swap their social home to access details of all other tenants who may be a suitable match.
- Reform of social housing regulation changes the way that social housing is regulated, abolishes the Tenant Services Authority and changes the way that complaints about social landlords are handled.
- The Act also abolishes the need for people selling their houses to provide Home Information Packs.

Crime and Community Safety Briefing Paper Corsham Community Area Board Thursday 2nd February 2012



1. Neighbourhood Policing Team

Sgt: Alex Reid

Town Centre Team

Beat Manager – PC Hazel Anderson
PCSO – Shaun Redmond

Rural Team

Beat Manager – PC Mandie Ball
PCSO – Norman Webster
PCSO – James Gatherum

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Gill Stafford

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues:

Corsham enjoyed a relatively quiet festive period with the NPT working on Christmas and New Years Eve in support of the Response staff. The Christmas light switch on was provided by the Town Council and was a pleasant evening for the community. It is pleasing to report that there were few incidents of note across the town and surrounding area.

I am pleased to welcome a new member of staff to the Corsham NPT, PCSO James Gatherum who has filled an existing vacancy on the rural team and will shortly be out and about in the community working with his colleagues PC Mandie Ball and PCSO Norman Webster. James is keen to get started and will be a valuable asset to the team, bringing with him previous experience as a Special Constable in Chippenham. His primary areas of responsibility will be Box, Colerne, Rudloe and Kingsdown, although he will help in increasing our visibility and assistance locally and has already re-launched the Corsham NPT Face book site with updated information and news.

There have several reports recently of ASB late in the evening in the Priory Street area, possibly linked to a local licensed premise. NPT are carrying out patrols particularly over

weekend periods, engaging with the licensee and the patrons and work is also ongoing with the Wiltshire Council Public Protection Officers to address this.

Rogue traders are still operating across the area, targeting the more elderly sections of the community with offers of 'cheap' garden/home repair work. If in doubt do not accept any offers and contact the Police with details, especially descriptions of those involved and vehicle registrations which aid us in taking firm action against these individuals. Anyone touting for business must by law provide a firm quote, a business flyer with their contact details and allow a 7 day cooling off period for the customer to change their mind. In relation to the above, three males were arrested recently for a number of such offences and are currently being dealt with by our Trading standards colleagues which is a positive result.

There has been a recent increase in thefts from motor vehicles, targeting items such as Satellite navigation units. Please ensure that any equipment or other items of value are removed from your vehicle when left unattended and alarms if fitted are set. Additionally, please take the time to make a record of make, model and importantly serial numbers of these items as Police regularly recover property but often cannot identify the loser. A dedicated team has now been set up to tackle these thefts (and non-dwelling burglaries) across the Sector.

We have yet to experience any real degree of severe weather, however please take the time to ensure that your vehicle is suitably prepared for the coming months and serviced with anti-freeze, batteries, brakes and tyres in order and drive appropriately for the road conditions. A sudden cold spell often results in an increase in breakdowns and also collisions which risk lives and also causes traffic disruption for other road users as well as increasing the demands upon the emergency services.

Corsham	Crime				Detections	
	January 2010 - December 2011	January 2011 - December 2011	Volume Change	% Change	January 2010 - December 2011	January 2011 - December 2011
Violence Against the Person	123	72	-51	-41%	47%	36%
Dwelling Burglary	33	22	-11	-33%	24%	9%
Criminal Damage	190	140	-50	-26%	11%	14%
Non Dwelling Burglary	86	87	1	1%	5%	5%
Theft from Motor Vehicle	80	86	6	8%	1%	12%
Theft of Motor Vehicle	25	17	-8	-32%	28%	6%
Total Crime	786	672	-114	-15%	20%	19%
Total ASB	569	505	-64	-11%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for All Crime and for Violent Crime in the previous 12 month period (Dec 2010 - Nov 2011)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences</p> <p>** Detections include both Sanction Detections and Local Resolution</p>						

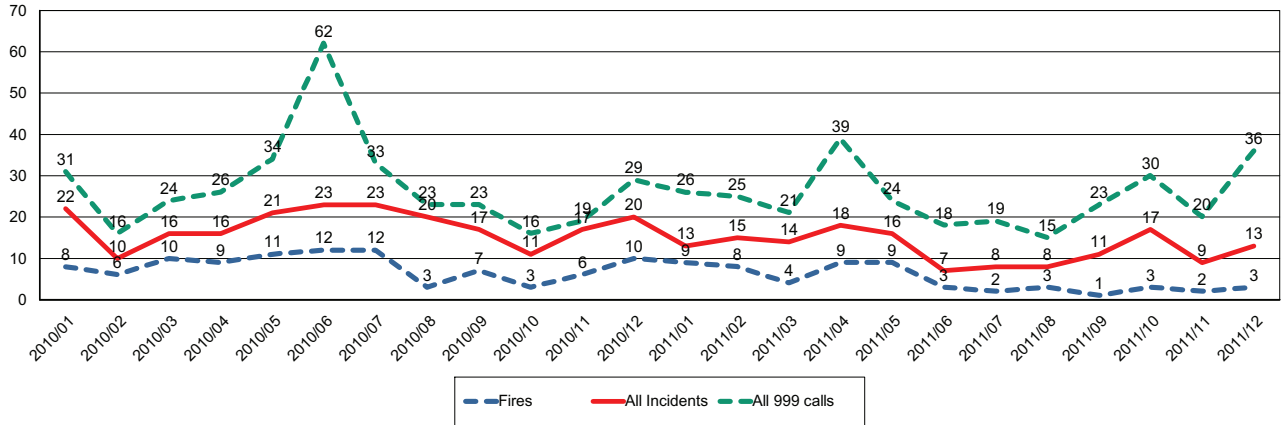
Inspector Martin Schorah – Chippenham, Corsham & Calne



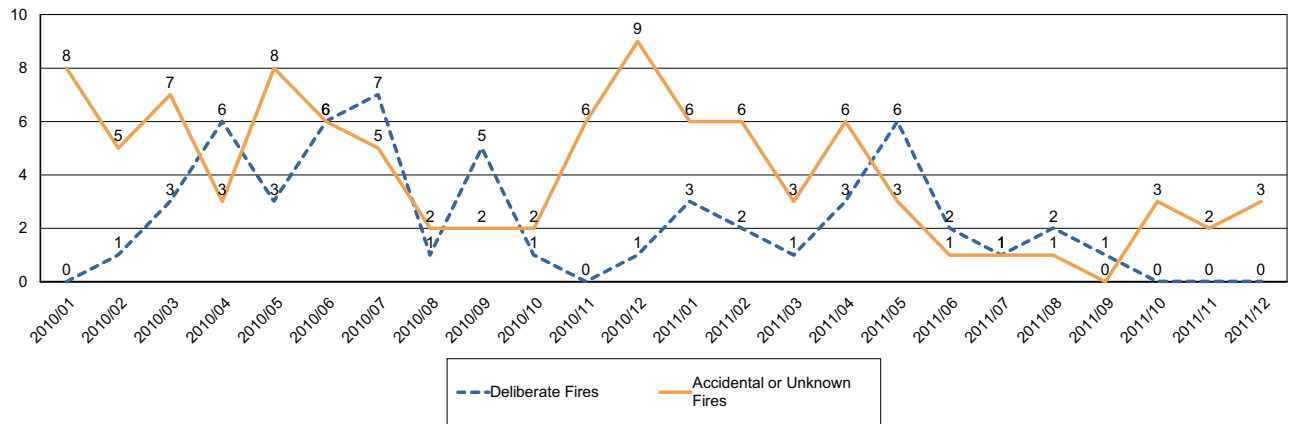
Report for Corsham Area Board

The following is an update of Fire and Rescue Service activity up to and including December. It has been prepared using the latest information and is subject to change.

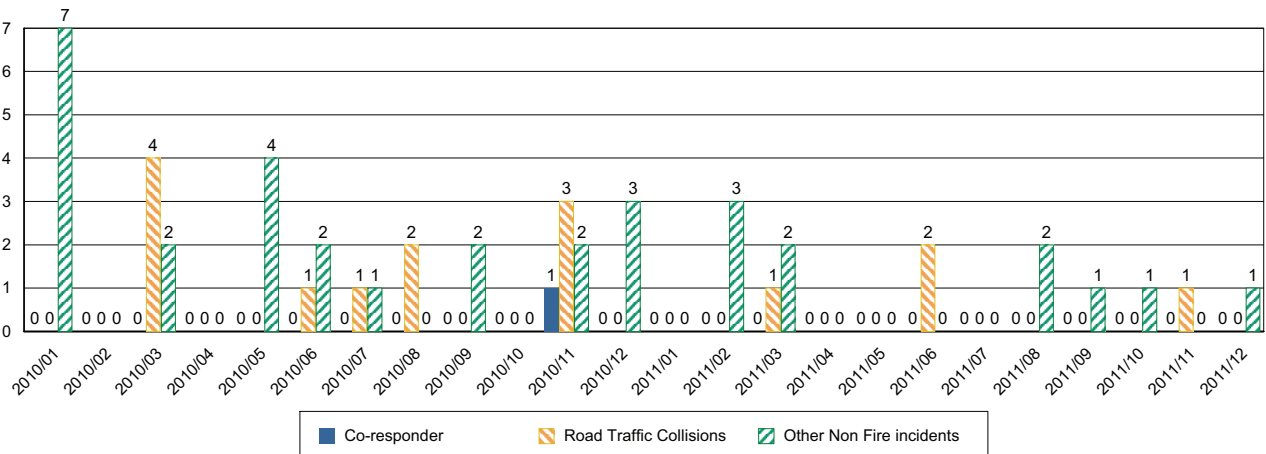
Incidents and Calls



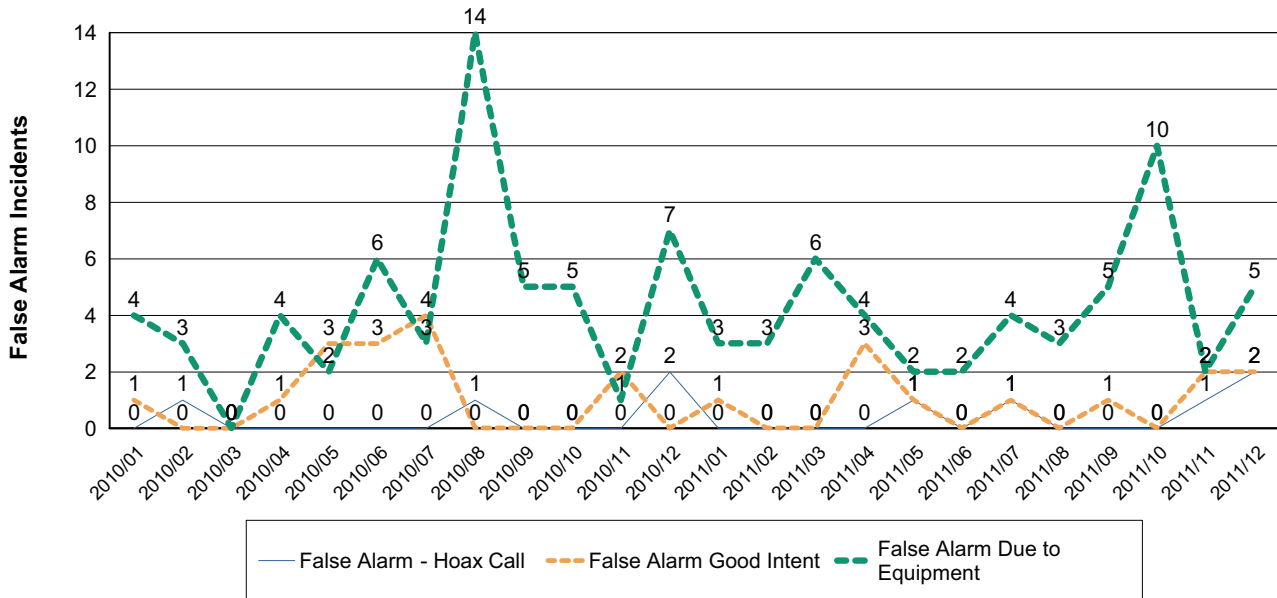
Fires by Cause



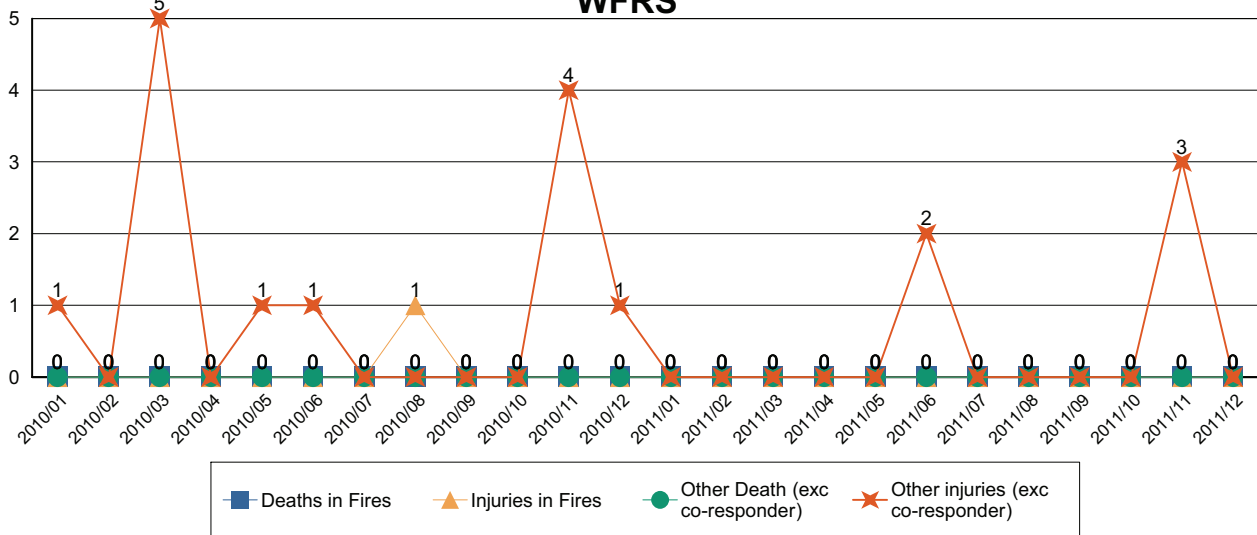
Non-Fire incidents attended by WFRS



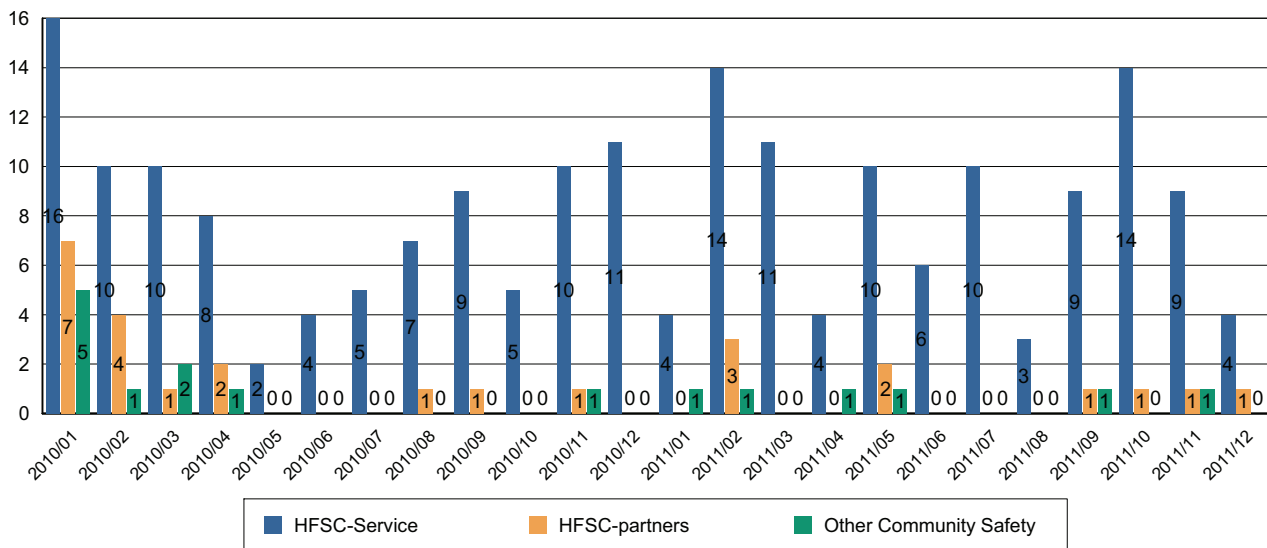
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Wiltshire Update– December 2011

1. Free NHS Health Checks

Everyone between the ages of 40 and 74 will be invited for a NHS health check once every five years.

The check will take about 20 minutes and individuals will be asked some simple questions, for example about family history, diet and medication currently being taken. Height, weight, age, blood pressure, sex and ethnicity will be recorded and individuals will also have a simple blood test to check cholesterol levels.

This information will assist in highlighting whether someone is at risk of a heart attack, stroke, kidney disease or diabetes.

Individuals will be taken through their results and discussion will take place, if necessary, on support needed to reduce risks and improve and maintain a healthy lifestyle.

2. New campaign launched to raise awareness of illegal tobacco

A campaign has been launched to raise awareness of the dangers of illegal tobacco and the associated crime it brings into communities across the South West.

The campaign is part of the South of England Tackling Illegal Tobacco for Better Health programme, which is a joint initiative between Smokefree South West, HM Revenue & Customs (HMRC), Trading Standards departments, Police forces and other enforcement and community safety partners.

Illegal tobacco brings increased harm into some of our poorest areas and as no taxes or duty are paid on the tobacco it is offered to children at pocket money prices, making it easier for them to become addicted to smoking.

Figures from a survey undertaken by NEMS Market Research shows:

- Three in five agree that illegal tobacco is a danger to kids
- Nearly four in five think that it brings crime into the community
- Over two thirds who buy illegal tobacco do so from friends, family or colleagues

As part of this awareness, NHS Wiltshire is promoting its Stop Smoking Service in newspapers from January 2012. Stopping smoking provides significant benefits, as the risk from most smoked related illnesses decrease after quitting.

NHS Wiltshire Stop Smoking Service offers free support and advice. Medication is available on prescription and is free for those who do not pay prescription charges. The service provides support in over 100 venues across Wiltshire including GP surgeries, pharmacies and walk-in clinics.

3. Breastfeeding Peer Supporters Training

Volunteers, who passed their breastfeeding training course, supported by NHS Wiltshire are now based at Children's centre in the South West of Wiltshire.

Having trained breastfeeding peer supporters offer new mums advice and support in breastfeeding. Peer supporters play a key role in NHS Wiltshire's strategy to promote and sustain breastfeeding in the county.

Areas are being identified, where breastfeeding rates amongst young mothers is traditionally lower than average, and to encourage breastfeeding further training has been arranged to provide more breastfeeding peer supporters.

A Report of the Corsham Shadow Community Operations Board

To the Corsham Area Board. 2 February 2012

The Shadow Community Operations Board has continued to meet on a weekly basis in a programme to meet the aggressive schedule to reach a point where planning permission can be sought within the first quarter of 2012.

This has involved a regular series of client workshops, chaired by Wiltshire Council's preferred architects for the Springfield Campus project, AlecFrench.

Every aspect of the new campus has been rigorously discussed and debated, from the detail of the extension to the existing Leisure Centre, to the internal space allocation for multi-use rooms. At every stage the Shadow COB has been guided by the consultation programme completed in early 2011 and has, where necessary, been supported by representatives from Wiltshire Council's Libraries, Youth, Learning Disability and Leisure Services, as well as the Police, who have shown considerable interest in being able to take space in and operate out of the campus

The COB has developed a comprehensive analysis of travel planning, and has further made recommendations about how traffic flow might be enhanced and improved in and around the site.

In order to keep the community in touch with the plans and thinking as each develops, the COB worked with Wiltshire Council and AlecFrench Architects to produce a small roadshow that travelled throughout and slightly beyond the Community Area. The mobile trailer, provided by Wiltshire Council, had good sized isometric drawings to indicate the shape of the Campus as it has been proposed, as well as a computer generated flythrough. The roadshow also publicised the Springfield internet blog, which will increasingly become a way of communicating with the local community, and in turn encourage the community to communicate with the COB.

The website address is www.springfieldccc.com

The roadshow was manned throughout, giving representatives of the COB a chance to explain how the project is developing and, from time to time, correcting erroneous impressions that have built up. Whilst there is some residual concern about the campus development, an inevitable consequence of change, the over-riding feeling of all those who manned the roadshow was that the plans are seen as an exciting and very worthwhile investment in the Community Area.

The COB would like to extend particular thanks to the heroic attendance, sometimes during some very icy conditions, of all of the Council Campus Operational and Delivery Team Project Managers, in particular Andrew Foster. His patience, commitment and enthusiasm will have helped many people's understanding of what is being proposed.

Currently, with the broad outline of space utilisation and the general configuration of the building in place, the COB is looking at the external finish. This will take a great deal of discussion and consideration, in a very short period of time, but it is important that the Community Area gets a building of which it can be rightly proud.

Some consideration has already been given to materials that will enhance the sustainability of the building, an important consideration not just to the future economy of running the campus but also to the principle that it should be as efficient a space as possible. These will continue as we get closer to the point that a planning application can be submitted.

The COB is aware that despite the work that has already been undertaken, the task over the coming weeks and months is equally challenging. As has been acknowledged from the very beginning, the Campus project is about very much more than bricks and mortar and its success will be determined by the extent and effectiveness of engaging the local community, by the operational management model, staffing and local good will.

All of these things will exercise the COB over the coming months, informed by the thinking of Wiltshire Council and increasingly the interest of the local community.

The next stage for the COB will be the submission of the planning application, on which the Area Board will be fully briefed.

Allan Bosley.

Chair. Community Operations Board

24 January 2012

Corsham Shadow Community Operations Board

The Corsham School 2:30 pm Wednesday 16 November 2011

Attendees

Shadow COB Members: Allan Bosley (Chairman), Steve Hammond, Pat Kelly, Anna Mackie, Cllr Alan MacRae, Christine Reid, Marcus Chapman.

Shadow COB Support: Sally Fletcher

Wiltshire Council: Vanessa Colyer, Lucy Murray-Brown, Andrew Foster, Hannah Day

Also Present (for Item 2)

Libraries – Joan Davis, Chris Harling, Jessica Phillips

Learning Disabilities – Diane Jenkins

Youth Service – Kevin Sweeney

Leisure – Robin Townsend, Gillian Wright, Sarah Pluckrose

1. Timeline for Springfield Project

Vanessa Colyer, Head of Corporate Building, presented an updated programme and highlighted some of the key tasks and milestones leading up to completion of the project. She also drew attention to items (such as the asbestos and the bat habitat surveys) that could influence some of the suggested timings. Firmer figures should start to become available over the next few weeks.

COB members said they would welcome an opportunity at a later date to learn more about what the various tasks entailed, and to explore the possibility of moving faster on some of them.

2. Developing the Springfield Experience

Welcoming the representatives of four services to the meeting, the chairman said that COB members wanted to explore with them the opportunities opened up by the campus project. There was no 'blueprint': each campus board would seek to create a unique space in response to the needs and wishes of the community. COB members wanted to work in collaboration with service representatives as they moved towards getting a design ready for a planning application.

Library

Joan Davis outlined the range of services and well supported activities offered by Corsham Library for its 7,500 registered members, 27% of them under 14 years old. In 2010/11 there were more than 82,500 visitors, a daily average of 328. Looking ahead, she envisaged that the ways in which the library supported reading and learning would evolve, including more on line provision and e-books. The important thing was to have a highly visible, multi-functional open space that would attract people arriving at the campus and lend itself to 'cross fertilisation'.

Aspects explored further during discussion included:

- A cafe area worked well within library space, providing a relaxing ambience for reading
- safe, easy access was important for the three times weekly changeover of books
- staff on duty needed ready access to a work room
- there was scope for opening times to tie in with when the campus was open
- automation freed up library staff from reception and allowed them to 'add value' in other ways
- there could be scope for running day clubs during the holidays mixing reading and sport

COB members agreed to follow up with an 'on site' discussion at Corsham Library.

Learning Disabilities

Diane Jenkins described the types of activities offered to the group of people they supported in the Corsham area. The aim would be to use sessions and facilities open to the community wherever possible and supplement this if appropriate with block booking.

Sometimes the campus would be a place to meet up before going out into the community, and they would want to explore the possibility of evening sessions as well.

COB members welcomed an invitation to see shared facilities in operation in Chippenham, and to look at the specialist facilities in place there.

Youth Service

Kevin Sweeney said that youth workers and young people (including CAYPIG) had been giving thought to the idea of a campus, and how to contribute to designing a shared space that would work for them. They would also relish making an input to ensuring the campus avoided a sterile look and presented a friendly space for all generations to enjoy.

He stressed that while a campus brought the benefit of mixing the generations, previous experience showed that allowing for very different tastes presented real challenges. It would mean looking creatively at key practical considerations such as the timing of turnovers, screening off wall space, and secure storage for some equipment. There was, however, an opportunity to explore 'cross fertilisation', and an important area here could be acquiring skills relevant to the workplace.

In response to questions, KS said that typically 30 – 30 young people attended an evening session, for varying lengths of time and to take part in a mix of socialising and other activities, including pool and using computers. The split was approximately 60/40 male/female. There was some scope for using minibuses to bring in others from the villages – especially for attractions such as swimming. The target age group was teenagers, but there was flexibility e.g. for siblings to come along.

COB members welcomed an invitation to visit the Mansion House, and said they would look into following up with an event for young people along the lines of the Equalities Workshop.

Leisure

Robin Townsend put the role of the leisure centre in the wider context of improving health and well being, and expressed his willingness to draw on the experience of other refurbishment projects and provide advice on specifications and movement flow around the building. The opportunity for joint working across the new complex was welcomed.

During discussion, various ways of minimising disruption to classes during work on the site were raised.

Follow Up

Thanking everyone for a constructive session, AB stressed it would be important to keep open channels of communication with the COB as the design started to firm up.

3. Any Other Business

- AF confirmed the trailer was available to use for the public consultation
- AB said that his sounding out of interested parties meant the way was open to convene a meeting to discuss art and the campus
- MC asked for early consideration of the external space – to include lighting, signage, etc
- COB would welcome further detail on Transition Community Corsham's expectations in readiness for the discussion of environmental aspects

4. Next COB meeting

This would follow on from the Design Workshop on 23rd November in Corsham School.

Corsham Shadow Community Operations Board

The Corsham School 2:30 pm Wednesday 7 December 2011

Attendees

Shadow COB Members: Allan Bosley (Chairman), Marcus Chapman, Steve Hammond, Pat Kelly, Anna Mackie, Alan MacRae, Christine Reid

Shadow COB Support: Sally Fletcher

Wiltshire Council: Andrew Foster

1. Review of Questions raised in Design Workshop

AF displayed the latest layout diagrams presented by Alec French Architects and went through the questions raised at the previous Design Workshop in relation to the use of space.

a. Snooker Room

Here the question was whether a decision to use the area designated as Multi-Purpose Space (MPS) 3 for snooker would create the need to find another MPS, or whether sufficient space would still be available with appropriate scheduling of activities.

COB members felt they needed more information on the current level of usage of the two snooker tables at the Community Centre and advice on the anticipated demand for a snooker room in the new campus. The Chair stressed that while the starting point for the COB was the original specification that included two snooker tables, the design process for the new campus inevitably entailed a 'juggling act, balancing aspirations and affordability. When a particular activity such as snooker required permanent dedicated space, the question had to be asked – is the allocated space going to be used enough to justify its inclusion?

Action: SH undertook to provide information on usage.

b. Multi- Purpose Spaces

AF then invited the COB to discuss whether the number of areas designated as Multi-Purpose Spaces was enough. COB members looked again at the information set out in the Booking Schedule, and felt that it should be possible to accommodate the range of existing activities, including moving some classes into more suitable accommodation, but that it would not always be possible to guarantee the same time slots. They asked for more information about the possible uses of MPS 4 – including the possibility of having fold away tables and the current Movement Studio.

c. Library

AF showed a diagram with a possible layout for the library, and during discussion COB members identified a number of aspects to be taken further with the library service: how to keep deliveries away from the front of the building, how to achieve an acceptable balance between security and accessibility; and where to locate a shared reception/information desk.

d. Staging

After listening to advice on staging from the Pound Arts Centre and Corsham School's drama department, and discussing at length the pros and cons, COB members came to the conclusion that the use of **temporary staging** in MPS 1 would lend itself to various different configurations and so offer the most flexible use of this large space. They identified the need for advice on options for storing the stage components and seating.

e. New Movement Studio

COB members agreed that it would be appropriate to ensure the adjoining MPS 2 could be used as an occasional Green Room, and to fit it out with a sprung floor, balance bar and a mirrored

wall. They were also keen to explore how best to provide natural ventilation and lighting for the various multipurpose spaces.

f. Space for Youth Services and Learning Disabilities Centre

AF presented a suggested layout for the shared space, reflecting his recent discussions with the two services. COB members made a number of suggestions with a view to making the best use of the space available and keeping use of the cafe/kitchen area inclusive. They also welcomed that the space would be fitted out so as to meet the respective needs of the two services and to function as a bookable space when not required for these needs.

g. Cafe External Space

COB agreed that using the overhang to provide some form of canopy could be one way of breaking up the long wall, but they classed this as desirable rather than essential, subject to feasibility and cost. Similarly a suggestion for considering a sensory garden was identified as something for the 'wish list' and subject to finding out what would be involved.

2 Any Other Business

• **Travel Plan**

Endorsement to be provided by a foreword from the COB chair, and if possible a cut down version of such a lengthy document should be available for the public presentation

• **Public Presentation**

Biddestone to be added to the list of locations to be visited by the mobile exhibition trailer during the week beginning 16 January

• **Management Structure**

AF was asked to find out when information would be available on what was envisaged.

• **Business Case**

AMc reported that the business case for three pilot sites (Corsham, Melksham and Salisbury) was on the agenda for the Wiltshire Council Cabinet meeting on 13 December.

• **Brief for Play Areas and Outdoor Gym**

It was agreed to set up a Working Group to draw up a draft brief, and to invite the Youth Council to take part.

3 Meeting Dates

Dates for further weekly meetings during January were identified. The pattern and frequency of meetings after submission of the planning application would be reviewed.

Corsham Shadow Community Operations Board

The Corsham School 2:30 pm Wednesday 21 December 2011

Attendees

Shadow COB Members: Allan Bosley (Chairman), Marcus Chapman, Pat Kelly, Anna Mackie, Alan MacRae, Christine Reid

Shadow COB Support: Sally Fletcher

Wiltshire Council: Andrew Foster

Apologies: Steve Hammond, Lucy Murray-Brown

1. Review of Design Workshop

AF sought general reactions to the presentations made at the last Design Workshop. COB members agreed that the building design was now moving forward well and offering real potential, and that the external layout, operating within the confines of the site, did now address some of the transport issues.

COB Members then went on to discuss specific aspects of campus design:

- **Landscaping**

The revised landscaping proposals made some good changes, and would now benefit from an extended COB review of the detail, including ideas for planting and sculpture

- **Play Areas**

Proposals for the play areas had been largely overtaken (see item 2 below)

- **Catering Areas**

AF tabled a diagram showing a revised layout for the cafe, crèche and kitchen areas. Suggestions made during a detailed discussion of the possible functions and layout options included:

- Re-locating the storage/WC space in relation to the crèche
- Obtaining a better idea of the cooking/preparation options, and the costs and benefits associated with being able to prepare meals rather than just snacks
- Gaining some extra space by moving the stairs or re-shaping the crèche area
- Looking at options for access to the crèche and push chair storage

- **Young People and LDDC Area**

AF provided feedback from a meeting he had attended at the Mansion House, and reported that he was following up the concerns expressed with the Youth Service. COB members noted the need for further action to include:

- Consideration of appropriate child protection measures, including eventual training of staff and volunteers
- Raising awareness of the new opportunities that the campus would open up for young people
- Looking into how to make new experiences available at reasonable cost

2 Working Group on Outdoor Play Areas and Gym

The working group reported on its first meeting. When discussing the relocation of play areas, they had been strongly advised against incorporating the mound, in view of the risks associated with its internal 'filling' and the trees growing there. They had also taken the view that it was desirable to keep the two play areas for children close together, and to avoid wooden equipment.

COB members agreed with these initial findings, and asked for information on tennis court usage to inform a future discussion on making the best possible use of that area alongside the new build.

They welcomed news that the working group would soon benefit from the experience gained during Wiltshire Council's Playbuilder initiative as well as from input from more of the local primary schools and the School Council.

On the outdoor gym, the working group reported that at their next meeting they would be looking at a selection of appropriate packages. COB members asked AF to pursue whether the site's way leave constraints would preclude the anchoring of gym equipment along the west side of the new building. They also recorded their appreciation of the amount of work carried out by Pat Kelly on behalf of the working group.

3 Public Presentation in January

The chairman identified two key elements of display material for the 'road show' during the week beginning 16th January:

- Wiltshire Council's presentation of their vision for the campus (to include updating the information on which services and facilities would be incorporated)
- A 'progress report' from the COB, using a selection of materials from the architects to give an idea of how the new building might look in 3D, how the surrounding area might look and the amount of new space that would be provided at the new site

AF said that the council's communications section had provided a list of publicity options. The chairman stressed that it would be particularly important to design an effective poster to set the tone and attract attention.

For the arrangements during week beginning 16th January, it was agreed that the road show should visit Corsham on the Tuesday, starting off in the Newlands Road car park to coincide with the market morning and moving up to Springfield to coincide with the end of the school day. AF was asked to liaise with the parishes to agree appropriate dates and times, building up a schedule of half day visits to Box, Colerne, Lacock and Biddestone.

4 Transport Issues

COB members received feedback from a recent meeting of the Corsham Cycle Network Group, where concerns had been expressed about the failure to address links from the campus site to the town centre, the absence of an assessment of the extra 'footfall' for the new complex together with possible implications for traffic management.

MC displayed on screen the current state of play on proposals for a cycle network, pointing out that at this stage there was no definitive proposal for the link to the town centre, only four possible routes leading from the Springfield area to the High Street area. COB members asked for follow up action:

- AB to contact the Cycle Network Group and stress the importance of coming up with a preferred route and indicative costing
- AMc to set up a meeting to allow the COB and the Area Board to get a clear idea of how they might arrive at some 'joined up' thinking and action that would tie in with the 'bigger picture' of local transport initiatives (including the scope for using developer funding); and how the various initiatives could contribute to improving access to the campus.
- AF to continue liaising with the Transport Consultant about provision of a transport assessment addressing both the anticipated number of trips generated and possible mitigating measures
- AF to convey to Wiltshire Council as a matter of priority the COB's concern that they had still not received an adequate level of expert advice and support for producing a Travel Plan that they could feel confident would meet in full the needs of the planning application

5 Dates of Next Meetings

4 January – COB Meeting

11 January – Design Workshop with architects



Area Board Project – Fund towards celebrations for the Jubilee

1. What is the Initiative?

Corsham Area Board to agree to support the 2012 Jubilee Celebrations by voting to earmark a fund of £5,000 from the Corsham Area Board discretionary grants budget 2012/13 to be made available for villages and parishes who wish to apply for financial assistance to stage celebrations/events to mark the Queen's Diamond Jubilee and/or the 2012 London Olympics. This will equate to £1,250 for each ward member of the Corsham Area Board. If agreed by the area board, final decisions will be delegated to the Community Area Manager in consultation with the local division member. Decisions will then be reported to the following Area Board meeting.

2. Where is the initiative taking place?

This fund will be managed by the Corsham Area Board members and will be made available to all of the villages in the Corsham Community Area. These events could be supported by town / parish councils.

3. When will the initiative take place?

During June 2012.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

The Corsham Area Board anticipates that many of the villages within the Community Area will want to stage community events to mark these two national celebrations, and it would like to demonstrate its support for such events, on the basis that these activities will help promote the overall objectives of community engagement and cohesion.

5. What is the desired outcome of this initiative?

To support and encourage villages to organise and/or support community events associated with the Queen's Diamond Jubilee and the 2012 London Olympics. The key outcome that the Area Board is hoping to achieve is to strengthen neighbourhoods through increased social cohesion.

6. Who will Project Manage this initiative?

Each event could be managed by the Parish Council and/or community volunteers. The £5,000 fund will be allocated by the Corsham Area Board members and the Community Area Manager based on the merits of each application.

7. Costs/quotes/ match funding?

Each event is required to demonstrate a need for financial assistance from the Area Board, and to provide quotes and/or invoices evidencing the costs of each event.

Match funding is not a condition of this fund. However, the Area Board reserves the right to exercise discretion on each request made, and would prefer to see that financial support is secured from other local sources for each event, e.g. from the Parish Council or local business sponsor.

8. Additional information

The availability of this fund is earmarked for the specific purposes detailed above only, and the Area Board reserves the right to exercise full discretion in how this fund is applied.

The deadline for applications is 16 April 2012.

Initial applications to Dave Roberts. Community Area Manager.

Dave.roberts@wiltshire.gov.uk

A draft application form template is set out at Appendix A.

**Corsham Area Board –
Application for funds towards celebrations for the Jubilee /
Olympics**

1. What is the event / initiative?

2. Where is the event / initiative taking place?

3. When will the event / initiative take place?

4. What are the Community benefits / links to Community Plan?

5. What is the desired outcome of this event / initiative?

6. Who will Project Manage this event / initiative?

7. Costs/quotes/ match funding?

8. Additional information

WILTSHIRE COUNCIL

ITEM 10(c)

CORSHAM AREA BOARD
2 February 2012

HER MAJESTY THE QUEEN'S DIAMOND JUBILEE

WILTSHIRE CELEBRATION EVENT

1. Purpose of the Report

- 1.1. To provide the Area Board with an update on the current position and arrangements for the Wiltshire Celebration Event being organised by the Lord-Lieutenant for Wiltshire.

2. Background

- 2.1. Lord-Lieutenants across the country have been asked to organise an event in their County to enable citizens – young and old – to be able to come together to celebrate Her Majesty The Queen's Diamond Jubilee in 2012. The Lord-Lieutenant of Wiltshire, Mr. John Bush, wrote to the Chairmen of all Wiltshire Area Boards last August to invite them to participate in the unique event he was planning to organise in Salisbury Cathedral and Close focussed around the Magna Carta. He felt that the Magna Carta would provide a good focus for the celebration, as it linked to the history of the English democratic monarchy.
- 2.2. The Chairs of Area Boards in Wiltshire met in September 2011 and indicated their full support for this event in Wiltshire.

3. Main Considerations

- 3.1. A press release has been issued from Buckingham Palace announcing the dates of the Diamond Jubilee Tour in 2012. Her Majesty The Queen, accompanied by His Royal Highness The Duke of Edinburgh, and supported by other members of the Royal Family, will be travelling as widely as possible across the whole country. The visit to the South West region will be held over the 1 and 2 May. The Lord-Lieutenant is hopeful that the Wiltshire event will attract the attendance of a senior member of the Royal Family but he is awaiting confirmation that Wiltshire will be included within the South West visit.
- 3.2. It is intended that the Wiltshire event will therefore be held on either the 1 or 2 May in the Salisbury Cathedral and Close. It is hoped to have a confirmed date by the end of January.

- 3.3. Irrespective of the decision as to whether the Wiltshire event will feature in the South West tour, the event will still go ahead to mark Her Majesty The Queen's Diamond Jubilee in the County. It is therefore important to progress arrangements. As previously indicated in the Lord Lieutenant's letter, it is intended that each Area Board would have a jousting tent in the Cathedral Close in which they can 'showcase' their history and provide examples of community initiatives which makes their area unique.
- 3.4. To assist in the organisation of this Wiltshire event, the following is being put in place:
- i. 'Jousting style' tents will be sourced collectively through the Lieutenancy Office to obtain a competitive price. These will be erected in time to enable items to be exhibited within the tent prior to the date chosen for the event. The document at Appendix A provides details of the estimated size and cost of tents which can be made available. If the Area Board wished to identify a particular tent which would suit their needs, it would be helpful if this could be notified to the Lieutenancy Office. Alternatively, if it was judged more practical, neighbouring Area Boards might wish to consider joining together rather than having separate tents. The wide range of tent sizes provides this flexibility. It is hoped that by providing an estimation of cost it will be helpful in enabling the Area Board to consider seeking some form of sponsorship towards the cost. An application has been made to the Community Covenant Grant Scheme for a grant to assist with the cost of staging this event.
 - ii. Items to be displayed inside the tent will be at the discretion of each Area Board, but should include items to celebrate Wiltshire's history and all that is good in their area of the County today through the work of local citizens.
 - iii. In addition to Area Boards, it is intended that voluntary organisations, the judiciary and others will also have jousting tents to enable them to showcase their contribution to the life of Wiltshire.
 - iv. An event manager is to be appointed in January. Appropriate contact details will be provided to Area Board Chairmen as soon as possible.
 - v. An electricity supply will be made available to tents. It would be helpful if precise requirements could be notified to the Lieutenancy Office as soon as they are known so that these can be included within overall requirements.
 - vi. It is hoped that in addition to the tents, there will be a medieval theme created in the Close through the addition of individuals in period costume, musical contributions, etc. These elements will be provided through a professional company. Information is currently being compiled around this aspect of the event.

- vii. It is intended that Armed Services personnel will also be involved in the event, including some form of display.
- viii. Inside the Cathedral, there will be groups of children undertaking practical work around elements of the Magna Carta, as well as some musical contributions from young musicians.
- ix. Security and safety aspects around the event are currently under discussion, including appropriate car parking arrangements.

4. Implications

4.1. Environmental Impact of the Proposals

There is no environmental impact around the event as arrangements will be agreed within set requirements by Cathedral staff.

4.2. Financial Implications

There will be financial implications for staging such a large scale event. An application has been made to the Community Covenant Grant Scheme to assist with these financial costs. A decision will be received in March and Area Board Chairmen will be advised in due course if the application has been successful.

4.3. Legal Implications

There are no specific Legal implications related to this report

4.4. HR Implications

There are no specific HR implications related to this report

4.5. Equality and Diversity Implications

It is not envisaged that this event will have any equality and diversity implications as all residents and visitors to Wiltshire will be encouraged to participate in this event.

5. Recommendation

It is recommended that the Area Board consider:

- i. the size of the jousting tent which would best suit their needs
- ii. the items which they would wish to include within their tent
- iii. the electricity requirements for their tent

- iv. the possibility of securing some local sponsorship towards their costs if the grant application is not successful

Report Author: Jean Potter, Assistant Clerk to the Lieutenancy
Tel No: 01225 713103
E-Mail: jean.potter@wiltshire.gov.uk

Appendices: Appendix A – Estimated Size and Cost of ‘Jousting Tents’

Background papers: None

QUEEN'S DIAMOND JUBILEE

Wiltshire Event

Jousting Tents/Marquees

Estimated cost based on a four day duration (erected 30th April; taken down on 3rd May, 2012)

Tent Hire Costs

Tent Type	Size	Cost
Triple Tent (allows 5 displayers with middle corridors sectioned off) OR 3 separate Grand Rounds	3 separate rounds + 2 corridors 24 foot round	£2,600 (breaks down to £520 per displayer) £600 per Grand Round
Double Blue and White Pavilion (would accommodate three displayers) OR 2 separate Grand Rounds	2 separate rounds + 1 corridor 24 foot round	£1,700 (breaks down to approx £570) £600 per Grand Round
Oblong Medieval Tent (would accommodate three displayers)	30 foot x 15 foot (separated into three sections)	£1,400 (breaks down to £470 per displayer)
Oblong Medieval Tent (would accommodate two displayers)	20 foot x 12 foot	£1,000 (£500 per displayer)
1 x Grand Round	24 foot round	£600
1 x Large Round	80 foot round	£600
5 x Medium Round	15 foot round	£400 per Medium Round Tent
1 x Trader's Tent	12 foot x 5 foot	£600
5 x Round Tent	15 foot square	£500 per Round Tent
5 x Round Tent	18 foot square	£550 per Round Tent

Additional Considerations/Costs:

1. Staffing costs: £1,000 for each company supplying = £3,000
£500 transport costs for each company supplying = £1,500
TOTAL to be divided across tents: £4,500
(assuming 25 displayers = £180 each, to be added to tent cost)
2. Security aspect: £250 per day: required overnight 30th April, 1st and 2nd May to 'protect' tents. Two security people needed paid by hourly rate estimated at £10-12 per hour.
3. Bed and breakfast accommodation costs may be required for night before set up.
4. Carpeting will incur additional cost but is unlikely to be required.
5. VAT is additional to quotation.

The Grand Round Pavilions can be erected and joined with a corridor.

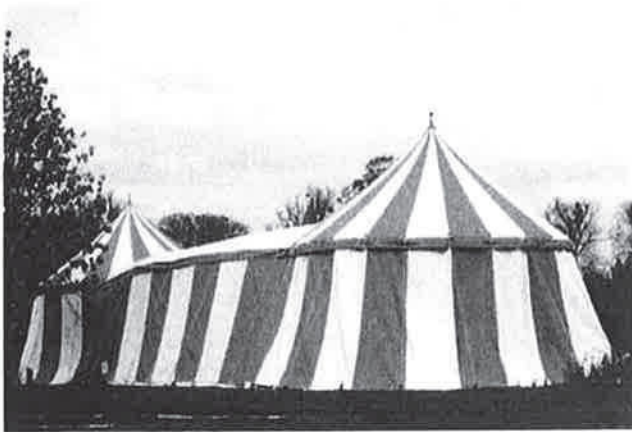


Pavilion Dimensions

Diagram above shows the Historic Grand Round Pavilion dimensions

Specification

Grand Round

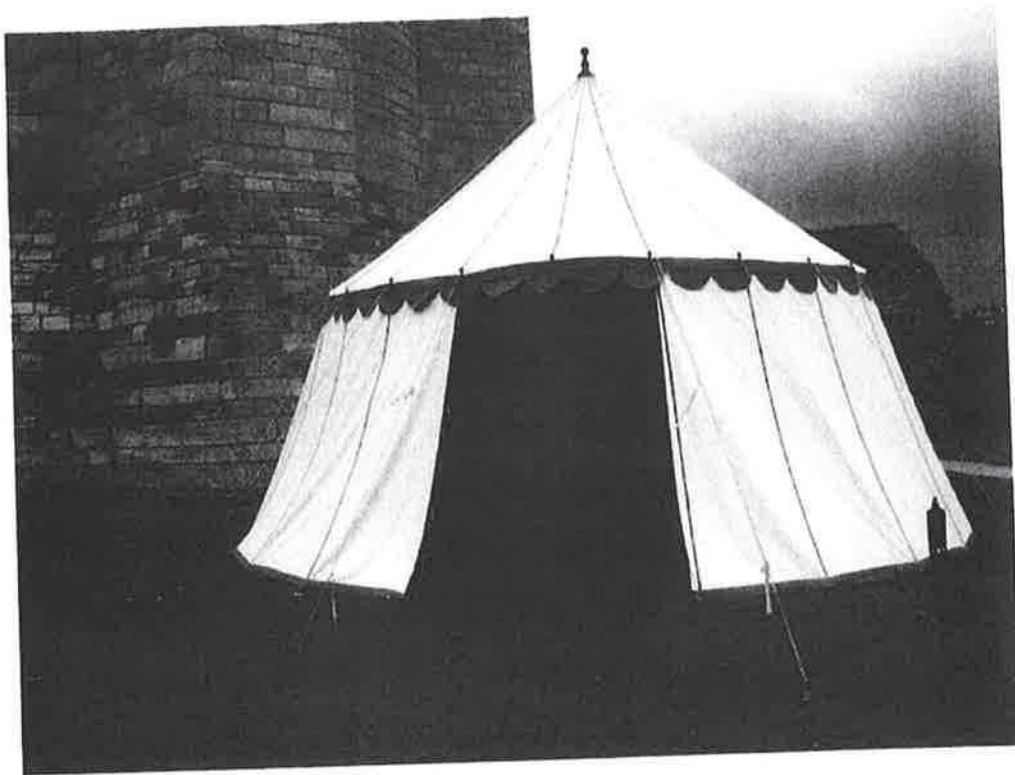


Two Grand Round Pavilion Tents with corrdior



Grand Round Pavilion on its own

[images/medieval_head.htm]



Medieval Tournament Tents

If you are looking for the ultimate setting for a medieval wedding or corporate event then nothing compares to the largest selection of medieval tents to hire available from the kingdom of Fantaysia. The largest seating 140 in banquet style. Others sized tents are available to hire also. With their wonderful wooden cartwheel ceilings they are stunning in appearance and add something special to any event.

Report to	Corsham Area Board
Date of Meeting	2 February 2012
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider three applications seeking 20011/12 Community Area Grant Funding:

1. Corsham Food Bank. Award £961 to enable the group to purchase custom made collection bins and an advertising board.
2. Duke of Edinburgh Award Scheme based in Corsham. Award £984 to purchase 8 expedition packs to enable young people to participate in the scheme.
3. Revolution Arts. Award £1,500 to develop a musical in Corsham.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to voluntary groups.
- 1.4. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.5. Area Boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.6. Funding applications will be considered at every Area Board meeting.
- 1.7. Corsham Area Board has been allocated a 2011/2012 budget of £43,840 for community grants, community partnership core funding and councillor led initiatives.
- 1.8. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.9. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20011/2012• Corsham Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 1 further round of funding during 2011/12. This will take place on
 - Thursday 22 March 2012

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Corsham Area Board will have a balance of £2,019.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref 8.1	Applicant	Project proposal	Funding requested
	Corsham Churches Food Bank	To purchase custom made collection bins and advertising board	£961

- 8.1.1. Corsham Churches Food Bank – Award £962 to enable the group to purchase custom made collection bins and advertising board.
- 8.1.2. Officers are of the opinion that this meets the grant criteria for 2011 / 2012.
- 8.1.3. This applicant provides a direct link to the Corsham Community Area Plan “Community Cohesion”.
- 8.1.4. This application is from a newly formed not for profit organisation and is trying to help those less fortunate in the community area.
- 8.1.5. This group collects food from supermarkets and other outlets and gives it to people at risk or in crisis in the community area.
- 8.1.6. If the Area Board decides not to fund this project it might result in the project being delayed while looking for alternative funding opportunities.

Ref 8.2	Applicant	Project proposal	Funding requested
	Corsham Duke of Edinburgh Award Scheme	Purchase 8 expedition packs	£984

- 8.2.1 Duke of Edinburgh Award Scheme based in Corsham – Award £984 to purchase 8 Expedition packs to enable those less fortunate to participate in the scheme.
- 8.2.2 Officers are of the opinion that this meets the grant criteria for 2011 / 2012.
- 8.2.3 This applicant provides a direct link to the Corsham Community Area Plan “Activities for young people”.
- 8.2.4 This application is from not for profit organisation and has the full support of Corsham Town Council in their ambitions.
- 8.2.5 This project will offer all children male and female the opportunity to get involved in grass roots activities and build self esteem and confidence. It also encourages young people to put something back into the community.
- 8.2.6 If the Area Board decides not to fund this project it might result in the project being delayed while looking for alternative funding opportunities.

Ref 8.3	Applicant	Project proposal	Funding requested
	Revolution Arts Corsham	To develop a stage production	£1,500

8.3.1 Revolution Arts Corsham – Award £1,500 to enable the group to develop a stage production that will also develop the skills of local people.

8.3.2 Officers are of the opinion that this meets the grant criteria for 2011 / 2012.

8.3.3 This applicant provides a direct link to the Corsham Community Area Plan “Enhancing and developing cultural activities”.

8.3.4 This application is from a newly formed not for profit organisation and has the full support of Corsham Town Council in their ambitions.

8.3.5 This project will offer local people the opportunity to get involved in grass roots cultural activities, developing their skills in a range of skills associated with stage production and touring.

8.3.6 Wiltshire Council’s Senior Arts Development Officer is supportive of this project.

8.3.7 If the Area Board decides not to fund this project it might result in the project being delayed while looking for alternative funding opportunities.

Appendices:	Appendix 1 Grant application – Corsham Churches Food Bank Appendix 2 Grant application Duke of Edinburgh Award Scheme Appendix 3 Grant application Revolution Arts
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Dave Roberts, Corsham Community Area Manager Tel:07979318504 E-mail dave.roberts@wiltshire.gov.uk
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CORSHAM AREA BOARD

Date	Cabinet Member Attending	Location	Area Board Agenda Items	Other events happening (provisional)
22 March 2012	Portfolio Holder	Corsham Town Hall	<p>Community items:</p> <p>Partner items: Partner Updates Fire and Rescue Service Integrated Risk Management Plan</p> <p>Corporate items: Fees and Charges Policy</p> <p>Community Area Grants will be considered.</p>	
24 May 2012	Councillor Toby Sturgis, Cabinet Member for Waste, Property, Environment and Development Control Services	Colerne Village Hall	<p>Community items:</p> <p>Partner items: Partner Updates</p> <p>Corporate items: Volunteering in Wiltshire Appointments to Outside Bodies and Working Groups</p> <p>Community Area Grants will be considered.</p>	

Community Area Manager: Dave Roberts (dave.roberts@wiltshire.gov.uk)
 Democratic Services Officer: Marie Todd (marie.todd@wiltshire.gov.uk)
 Service Director: Siân Walker (sian.walker@wiltshire.gov.uk)

